



# Group TOUR Request Form

**\* Guided Tours are not booked until a confirmation is sent to you via email.**

Submit to [Jennifer.Tyson@stpete.org](mailto:Jennifer.Tyson@stpete.org) or 1825 4<sup>th</sup> Street N. St. Petersburg, Florida 33704

**Guided Tours:** Must be reserved at least 2 weeks in advance and are available to groups of 10 or more.

**Group Tours spots are full and no longer available during January, February, and March of 2024.**

**Guided tours are available upon docent availability between October – May.** Tours are 1 to 1.5 hours long, starting between 10 am- 3 pm, & offer insight into our tropical flora, exotic birds, and 100+ year history.

- a. Tours are not guaranteed as they are based on volunteer docent participation. If we procure a volunteer docent(s) for your group we will let you know as soon as we can, otherwise your visit may be self-guided with the option of a self-guided scavenger hunt at no additional charge. If this is the case, the self-guided discount of \$1 off each admission will be applied.

Organization: \_\_\_\_\_

Group Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell # for date of visit: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Requested Tour Date(s):**

1<sup>st</sup> Date Choice: \_\_\_/\_\_\_/\_\_\_ Day of Week: \_\_\_\_\_ Start: \_\_\_\_\_ am/pm End: \_\_\_\_\_ am/pm

2<sup>nd</sup> Date Choice: \_\_\_/\_\_\_/\_\_\_ Day of Week: \_\_\_\_\_ Start: \_\_\_\_\_ am/pm End: \_\_\_\_\_ am/pm

**Special Accommodations/ Mobility Issues:** Most of our historic paths are ADA accessible and wheelchairs/walkers are allowed, but not provided. Some paths have a steep incline, but there are alternate ways to access all areas. Limited seating is located throughout. Please list any mobility issues or special accommodation requests for your group:

**Parking: Arriving by Bus**  **Car**  We offer free standard vehicle parking, however spaces fill quickly and are limited. **We cannot easily accommodate bus parking during peak months of Oct. – May.** Buses may pull up to our main entrance along the sidewalk to drop off group members prior to parking there if space is available **or** in offsite overflow parking (see attached map). A staff member will greet your bus/van and guide you either way.

**Dining Options:** Carrabba’s Italian Restaurant is located in our historic 1926 entrance building. Panera Bread and Outback Steakhouse are directly across the street. Picnic lunches in our shaded amphitheater must be coordinated in advance for groups of 10 or more. Reservations for Carrabba’s may be made by calling 727-897-9375.

**Picnic Lunch:** Yes  No  (Packed lunches in coolers may be held in our air conditioned hallway until needed)

**PAYMENT:** \*One lump sum to be paid day of visit – Visa, MC, Discover, Cash, Check. Make checks out to Sunken Gardens.

\* No additional discounts, memberships, or coupons may be used when booking a group tour.

\* No refunds will be issued. Checks made out in an amount larger than that which is due will not be refunded.

\*Group leader admitted free of charge.

# of Adults: \_\_\_\_\_ X \$15 = \$ \_\_\_\_\_

# of Seniors (age 62+): \_\_\_\_\_ X \$12 = \$ \_\_\_\_\_

# of Youth: \_\_\_\_\_ X \$6 = \$ \_\_\_\_\_ (Age of Youth: \_\_\_\_\_)

# of Youth Chaperones: 1 free adult per 10 children (required ratio) = \$0 x \_\_\_\_\_ (\$15/each additional adult)

Tax Exempt Certification if applicable # \_\_\_\_\_

**TOTAL DUE (ON DAY OF VISIT):** \_\_\_\_\_